

Glenn Harp & Sons, Inc  
4662 N Royal Atlanta Dr  
Tucker, GA 30084  
800-282-Harp 770-491-8127 Fax  
[www.harpstarps.com](http://www.harpstarps.com)

Item Return Form

Glenn Harp & Sons, Inc has a **14-day** return policy on all items. Items may be returned for the following reasons:

Stock Items

Incorrect Item Received  
Customer no longer needs item  
Will not work with application purchased for  
Other (Please Explain)

Custom Items

Not made to specifications  
Weak seam or coming apart  
Item is damaged (Other than shipping)  
Other (Please Explain)

Please complete the form, indicating the reason for your return. You may fax this form to us, along with your contact number, and one of our customer service representatives will contact you with instructions to complete your return. You may also call to speak directly with a customer service rep Monday through Friday from 8 AM to 5 PM; our rep can explain the policy to you. This form may be printed from the Website @ [www.harpstarps.com](http://www.harpstarps.com). Returns are not accepted without a return authorization number & must be in resalable condition.

Today's Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Item Received: \_\_\_\_\_

Date Received: \_\_\_\_\_

Item Ordered: \_\_\_\_\_

Action Required: \_\_\_\_\_

Reason for Return: \_\_\_\_\_

**Please read below and sign the appropriate option:**

- I understand that the cost of returning this item is being paid for by GHS in good faith, and that if the item is found to be as ordered; I will be responsible for reimbursing the shipping charge to return the item to GHS, and for having the item returned back to me. I hereby authorize the necessary charges to be made to my account or credit card if this is found to be the case.**

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Signature

- This item is not being returned due to manufacturer defect; therefore the shipping cost to return the item is being paid for by the customer.**

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Signature